

Vacancy Bulletin

July 2022

Sheffield
LMC



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SALARIED GP / GP PARTNERSHIP MOSBOROUGH HEALTH CENTRE

Mosborough Health Centre is looking for an additional GP Partner or Salaried GP to enhance our current team. The number of sessions is negotiable. This is an exciting opportunity that offers the chance for you to have a voice in the practice, help shape its future and develop your interests.

We are a strong team of committed clinical and admin staff with a commitment to high quality and patient centred care. The practice team is well regarded by patients and for the last few years have been ranked third across the city for patient satisfaction.

There are currently 3 partners, 2 salaried doctors, a GP Clinical Lecturer and GP trainees, with a full complement of nurse practitioner, specialist practice nurse, a practice nurse, 2 health care associates and a trainee nursing associate.

We have a strong network led pharmacy team dealing with prescribing issues and medication reviews. We have direct access to physios, OT, listening service and an ECP undertaking many of our visits, as part of the Primary Care Network Townships 1.

The practice has been a training practice for many years, and there are options to become a GP trainer or medical student tutor. We provide training for nurses, are currently training 2 members of staff as Advanced Care Practitioners, as well as 3a and 3b medical students. We are also training a cohort of trainee pharmacy technicians within our network. One of the partners is a member of the Sheffield VTS TPD's.

We are the lead practice for the Sheffield South East Research Group (SSERG) and work closely with the research cluster groups across Sheffield.

The practice list size is 6890, we are high achievers in QOF, and work to a high standard to deliver quality care and provide a wide range of enhanced and local services to patients.

We have embraced new ways of working by making the best use of technology with the wider MDT.

If you would like to become part of the team then please get in touch with Dr Sara Kellock, GP Partner sara.kellock@nhs.net for further information, or Bridgette Guest, Practice Manager Bridgette.guest@nhs.net to arrange a visit or a Teams call.

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**SALARIED GP / SALARIED WITH A VIEW TO PARTNERSHIP
OAKHILL MEDICAL PRACTICE**

Dronfield, S18 2EJ

www.oakhillmedicalpractice.co.uk

Required to work 4-8 sessions a week (negotiable)

An opportunity has arisen for a GP to join our friendly and supportive team, either salaried or with a view to partnership.

Oakhill Medical Practice is a purpose built, owner occupied practice located in a quiet residential area within easy commute of Sheffield and Chesterfield. We are a small, dedicated team of long serving, loyal staff. We are part of the Chesterfield and Dronfield Primary Care Network.

We are currently a 5 Partner practice working with a strong professional team, with a registered list of 4424 patients. We use SystmOne clinical system, clinicians have autonomy to triage extra patients when on call with support of a highly trained reception team so no endless duty lists.

We are seeking a friendly, enthusiastic, highly motivated, forward thinking, and committed doctor to complement our existing team who can work 4-8 sessions. Days to suit the right candidate.

Experienced and newly qualified General Practitioners are welcome to apply. We offer 6 weeks annual leave per year plus bank holidays, one week study leave, pro-rata and paid indemnity fees.

Informal visits are welcome and encouraged for further information. Please contact Juliet Borrill - Practice Manager on 01246 296900 or 07484536718.

Applications to the Practice Manager - CV with supporting letter to: juliet.borrill@nhs.net.

We have an expected start date of October 2022, although this is negotiable.

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**SALARIED GP
UPPERTHORPE MEDICAL CENTRE**

(branch site - Ecclesall Medical Centre)

Permanent post

Sessions: 4-8 (negotiable)

An exciting opportunity has arisen for a Salaried GP to join our friendly, supportive 2 site practice in Sheffield, with a view to potential partnership. We are proud to serve the Uppertorpe and Ecclesall communities and to be active members of the City Centre and Sheffield Hallam University PCN.

You would be joining a team of 5 partners, 2 salaried GPs, 2 Physician Associates, 2 Nurse Practitioners and a Clinical Pharmacist, all of whom value collaborative working, support each other to provide high quality patient care and encourage getting the right work-life balance. There is a mixture of experienced and newer partners making this a great place to work whether newly qualified or more experienced.

We are keen to work as a team and have monthly practice meetings at both sites and regular clinical meetings to aid learning. We have medical student placements/group teaching. We are currently in the process of applying to become a training practice with an aim for the first GP trainee to start in February 2023.

Our 4 Practice Nurses, 2 HCAs and experienced administrative and reception teams all pride themselves on providing a caring service and welcoming environment for our patients. We work closely with other organisations and have a physiotherapist, mental health worker and health visitors all providing services from our practice. We also value close links with local charities and have a social prescriber based at the Practice one day per week.

Our patient list is around 12,600 with the numbers split almost equally between Uppertorpe and Ecclesall. Serving 2 communities enables the staff to gain a greater understanding of the diverse health needs across the city and provides variety and development opportunities. Our Uppertorpe practice is a purpose built medical centre whilst our Ecclesall site is a partner owned converted house. Our staff have often commented on how much they enjoy serving both communities and the experiences and opportunities generated by working across 2 sites. However, we recognise that for some staff who are working a shorter number of days, being based primarily at 1 site is more practical and so are willing to consider this and to give a choice of location.

This post would be suitable for a GP of any experience to thrive in. We are looking for a friendly, enthusiastic and committed doctor to complement our existing team.

- Salary negotiable;
- NHS Pension Scheme;
- GMS Practice;
- High QOF achievers;
- 2 site practice in Sheffield 6 and Sheffield 11;
- SystemOne clinical system;
- Offering extended access;
- Aspiring Training Practice (currently medical students only).

For an informal discussion and/or to arrange a visit please contact Emma Wells (Practice Manager) on 0114 2751010.

To apply please send a covering letter and CV to Uppertorpe Medical Centre, 30 Addy Street, Sheffield, S6 3FT or email to e.wells4@nhs.net.

Closing date: We are not setting a closing date for this post - we will interview suitable candidates as applications are received and will appoint as soon as we find the right candidate. If you are thinking of applying please do notify us (e.wells4@nhs.net) so that we are aware and can look out for your application.

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**SALARIED GP
ECCLESFIELD GROUP PRACTICE**

96a Mill Road, Sheffield S35 9XQ

Tel: 0114 246 9030

www.ecclesfieldgp.co.uk

4 to 8 sessions

Starting August 2022 (this is negotiable for the right person)

An exciting opportunity has risen to join our friendly, supportive and forward thinking team.

- Good working links with district nursing team - virtual wards;
- System one practice with excellent use of IT, Accurx, Video consultations and clinical admin workflow;
- Ample parking;
- Fantastic established nursing team, minor illness, phlebotomy & HCA support with Nurse prescribers;
- We have person centred care ethos, with protected continuity slots;
- Regular social events;
- Protected duty time and no extras in routine surgeries;
- Newly refurbished consulting rooms at 2 sites;
- Well organised team structure with excellent established admin and managerial support for clinicians;
- Salary of £9,300 plus defence fees plus study leave;
- Pharmacist support from Network North Ltd Pharmacist Team;
- Weekly clinical meetings with CPD opportunities and peer support;
- Lead practice for primary care research cluster;
- Member of a well-established network - Network North.

For informal queries, contact drjesska@hotmail.com or mali.subasinghe@nhs.net.

Applications to Michelle Payling, Practice Manager michelle.payling@nhs.net.

We look forward to hearing from you.

Closing date: 22 July 2022.

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**SALARIED GPs
BROOMHILL & LODGE MOOR SURGERIES**

Up to 7 Sessions (Negotiable for the right candidate/s)

Due to the retirement of our senior partner we are looking for an enthusiastic and forward-thinking GP or GPs, to join our practice at an exciting time in our development.

We are a friendly and supportive team working in a thriving practice with an increasing list size, providing a high standard of patient-centred care.

As a training practice, we would be well-suited for both newly qualified GPs looking to gain a good foundation in a supportive working environment and experienced GPs looking to develop areas of specialist interest.

Key features of the practice and post include:

- GMS 2 site practice in the S10 area of Sheffield;
- List size 9800 patients;
- High QOF achievement;
- Experienced nursing and admin team;
- In house clinical meetings and education programme;
- No Out of Hours requirement;

- Training practice with 1 VTS registrar. Also involved in undergraduate education (Phase 3b);
- Extensive allied health professional team including Community Advanced Nurse Practitioner/ Advanced Care Practitioner, Home Phlebotomy Service, Mental Health Worker, First Contact Physiotherapists, Health Advisors, Community Pharmacists and social prescribers;
- Strong emphasis on team working and realistic workload management;
- Close working within the West 5 Primary Care Network.

We would welcome informal visits to the surgery to meet the partners and management team. Please contact Helen Foster (Practice Manager) at helen.foster12@nhs.net or contact us at (0114) 266 5344.

Closing date 30 July 2022.

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**SALARIED GP
WALKLEY HOUSE & STANNINGTON MEDICAL CENTRE**

We have an exciting opportunity for a salaried GP to join our friendly, motivated and supportive team.

We are a dual site practice in the west of Sheffield with a list size of 16000 patients.

We are looking for 6-8 sessions but this can be negotiated for the right candidate. *A fixed term contract would also be available if preferable due to maternity cover.*

Work life balance is important to us. We offer flexible surgery times and have a good team ethic to leave on time.

We have recently been approved as a training practice so look forward to welcoming GP Registrars to the team.

We have experience in supporting newly qualified GPs as some of our current doctors came to us straight from training and have thrived.

- 5 Partners, 5 salaried GPs;
- No OOH commitments;
- Pro-rata on call system;
- PCN services including in house pharmacist, first contact physio, 2 mental health workers and paramedics for home visits;
- Systmone, Ardens, Klinik software;
- 7 weeks annual leave (inclusive of study leave);
- Supportive nursing, HCA and admin teams;
- Keen to facilitate the development of any special interests.

For more information or to arrange an informal visit please contact Johanne.shirt@nhs.net.

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**SALARIED GP
CARTERKNOWLE AND DORE MEDICAL PRACTICE**

Flexible 4-8 Session

Are You a Caring and Approachable Person?
Can You Think on Your Feet and Respond in a Fast-Paced Environment?
Do You Want a Fulfilling Career Within the NHS?

If you answered yes to above questions, we may have the vacancy for you

An exciting new opportunity for you to work as a GP in a truly innovative and long-established training practice within a stable, friendly and cohesive team. We are a well respected team of 5 partners, 4 salaried GPs, 2 ANPs and 1 PA, GMS Practice in South West Sheffield close to the Peak District National Park. We are looking to recruit a salaried GP for 4-8 sessions per week to suit the right candidate. This position is for 12 months minimum with a view to permanent employment. This position would suit a doctor considering a partnership in the near future as well as those preferring a salaried post.

- Diverse population of 13,000 patients over 2 sites including our newly refurbished Carterknowle surgery
- Newly qualified or experienced GPs welcome.
- FTE £9090.00 per session per annum + MDU indemnity
- 7 weeks annual/study leave
- Sessions flexible
- Supportive enthusiastic healthcare team
- Work shared equally among all GPs
- End of morning coffee with regular 10 minute clinical update meetings
- Training and career development opportunities in all roles is a key part of the practice ethos
- Training practice providing a great learning environment for GP trainees, medical students and physician associates

- High QOF achieving SystmOne practice
- Truly innovative and always looking for new ideas or ways of working
 - automated intelligent reviews for medication and long term conditions management
 - 'One click' paperless referrals
 - Advanced Triage/care navigation system for 'right first time' appointments
 - Paperless letters read and actioned by specialist team including medication changes
- Doctors with special interest welcome, but not essential
- GP home visit triage system in operation
- Nurse Practitioner minor ailments clinics
- All out of hours covered by GP Collaborative but opportunity to cover additional hub sessions if desired
- Well-developed neighbourhood working as part of Portervalley Primary Care Network

If you feel you could be the person to join our team please get in touch.

You can apply by emailing your application form to angela.stittle@nhs.net. If you have any questions please contact Angela Stittle, Emma Sheldon or Sarah Wylie on 0114 2505466 / 0114 2505467.

Informal enquiries and visits welcome. Please contact Practice Manager, Carterknowle & Dore Medical Practice, Sheffield, S7 2DW. Telephone 0114 2505467 / 2505466. Email sarah.wylie@nhs.net or angela.stittle@nhs.net.

Closing date Friday 29 July 2022.

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SALARIED GP

THE MATHEWS PRACTICE

www.TheMathewsPractice.co.uk

4 – 8 sessions

We are an exciting practice with 2 sites serving diverse areas of Sheffield which gives lead to a challenging but extremely rewarding patient population. We are working hard, with a clear commitment to provide a high standard of care to our patients. We need enthusiastic, forward thinking, team players who strive to provide excellent patient care to help us achieve this aim. We are recruiting to expand our progressive, forward thinking practice model.

- List size – 8300;
- 6 weeks annual leave/1 week Study pro-rata;
- Supportive and enthusiastic Management team;
- Private car park with ample parking;
- Commitment to training and development of our clinicians;
- SystmOne clinical system;
- Excellent Administrative and back office support;
- Nursing and clinical support;
- Committed and enthusiastic approach;
- Possible view to partnership.

For more information about our practice please speak with the practice manager Andy Moore – 0114 2584952. Informal visits are welcome. Please apply in writing with your CV and cover letter to Andy Moore, The Mathews Practice, Belgrave Medical Centre, 22 Asline Road, S2 4UJ - Andrew.moore20@nhs.net.

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SALARIED GP

CRYSTAL PEAKS MEDICAL CENTRE

15 Peaks Mount, Sheffield, S20 7HZ

<https://www.crystalpeaksmc.co.uk/>

4-6 Sessions per week

Are you looking for a salaried post in a supportive environment, 4-6 sessions per week with a nice mix of patients in a suburban setting? Then read on! Crystal Peaks Medical Centre is seeking an enthusiastic and motivated GP to join our friendly and supportive team who pride ourselves on delivering high quality General Practice care.

We are especially keen to hear from candidates with an existing or developing interest in women's health but this is not essential.

We have a well organised team of doctors, practice pharmacist, 2 nurses, 2 HCAs and excellent administrative and management team and have recently started hosting 3b medical students. Maximum of 14 patients per session; no scheduled patients on-call day afternoons (approximately one on-call day per 2 weeks).

GPs meet daily at lunch to discuss complex cases, offer mutual support and discuss allocation of home visits.

Start date: Flexible to suit applicant.

- Modern purpose-built premises;
- 6,700 patients;
- GMS Contract;
- 4 Partners, 3 Salaried GPs;

- Consistently high QOF Achievement;
- Dedicated and supportive nursing and admin team;
- Active member of Townships 1 PCN;
- Maximum 14 patients per session;
- SystemOne software;
- CQC rated 'Good';
- No nursing or residential home cover commitment;
- 9.2K per session pa, indemnity paid.

To arrange an informal visit to the practice, or to discuss any aspects of the post, please telephone Michelle Smith, Practice Manager, on 0114 2510040.

To Apply: Please send CV and covering letter to: Mrs Michelle Smith (Practice Manager), Crystal Peaks Medical Centre, 15 Peaks Mount, Sheffield, S20 7HZ or by email to m.smith23@nhs.net.

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SALARIED GP
SOTHALL MEDICAL CENTRE
www.sothall.net

4 - 6 Sessions per week

[Apply for this job](#)

Closing date: This position will remain open until we find a suitable candidate

Salary: Competitive, around £9644.75 per session + Indemnity depending on experience.

We currently have a vacancy for a GP to join our friendly practice. Although we have a stable clinical team we feel that this post will allow our practice greater flexibility, and to allow the practice to manage our workload more effectively We would be happy to support special interests.

Located in south-east Sheffield, we serve a stable population of 10,100 people. We are a PMS Practice, and currently have 3 partners and 4 salaried GPs. We enjoy the benefits of a dedicated and enthusiastic team which includes: ANP, 2 nurses, 5 health care assistants, a clinical pharmacist, pharmacy technician and 2 physician associates.

We are a dynamic forward-focused practice, committed to delivering high quality person-centred care. We pride ourselves in the development and well-being of our staff. We are an extremely supportive team and pre pandemic would regularly arrange social evenings for the entire practice. We have regular team and clinical meetings some of which include multi agency staff. We are an active member of the Townships 1 Network.

- SystemOne practice;
- We achieve excellent QOF points;
- Realistic 15-minute appointments as standard;
- 6 weeks annual leave and one week's study leave pro rata;
- Modern comfortable premises;
- We actively collaborate with our neighbouring practices;
- We prioritise daily catchups over mid-day coffee;
- Applied for and awaiting tier 2 sponsorship status should this be required.

General Practice duties per BMA Contract. We are not responsible for any Care or Nursing Homes.

Please contact Michael Lyall (practice manager) for an informal discussion on 01143497 608 or email michaellyall@nhs.net.

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SALARIED GP
(MATERNITY COVER)
SOTHALL MEDICAL CENTRE
www.sothall.net

Fixed term for 12 Months, although there is likely to be a position at the end of this for the right candidate.

4 - 6 Sessions per week

Salary: Competitive, around £9644.75 per session + Indemnity depending on experience

[Apply for this job](#)

Closing date: This position will remain open until we find a suitable candidate

We have an opportunity for a GP, experienced or newly qualified to work between 4 and 6 sessions in our friendly practice. We would be happy to support special interests. We have very stable staffing and have decided to recruit an additional GP to allow the practice to manage our workload more effectively.

Located in south-east Sheffield, we serve a stable population of 10,100 people. We are a PMS Practice, and currently have 3 partners and 4 salaried GPs. We enjoy the benefits of a dedicated and enthusiastic team which includes: ANP, 2 nurses, 5 health care assistants, a clinical pharmacist, pharmacy technician and 2 physician associates.

- SystemOne practice;
- We achieve excellent QOF points;
- Realistic 15-minute appointments as standard;
- 6 weeks annual leave and one week's study leave pro rata;
- Modern comfortable premises;
- We actively collaborate with our neighbouring practices;
- We prioritise daily catchups over mid-day coffee;
- Applied for and awaiting tier 2 sponsorship status should this be required.

We are a dynamic forward-focused practice, committed to delivering high quality person-centred care. We pride ourselves in the development and well-being of our staff. We are an extremely supportive team and pre pandemic would regularly arrange social evenings for the entire practice. We have regular team and clinical meetings some of which include multi agency staff. We are an active member of the Townships 1 Network.

Please contact Michael Lyall (practice manager) for an informal discussion on 01143497 608 or email michaellyall@nhs.net.

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SALARIED GP
WALDESLADE SURGERY
www.waldersladesurgery.co.uk

As part of a planned expansion in clinical staff over recent years, and a commitment to improve work life balance, we are looking to recruit a 6 - 8 session GP to join our existing team.

We currently have a team of 9 GPs, 1 NP, 5 PNs and 3 HCAs plus full complement of supporting admin staff.

- List size 13000;
- EMIS web clinical system;
- Regular clinical meetings.
- CQC rated "good" all areas August 2019;
- High QOF achievement;

We are a long established training practice working from modern purpose built premises.

Training practice for registrars, undergraduate medical students from Sheffield medical school, student nurses and also Physicians associates. The practice has a strong educational ethos. Special clinical interests encouraged.

Good links with local neighbourhood nursing team and primary care network, regular clinics delivered by specialist teams, eg diabetes, COPD.

Walderslade Surgery is a licensed sponsor under the Skilled Worker Visa Immigration Scheme

Good transport links, 5 minutes from M1 Junction 36.

Terms & conditions negotiable.

Informal visits welcomed. Please contact Jayne Hackleton, Practice Manager, Jayne.hackleton@nhs.net. Tel: 01226 352404.

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SALARIED GP
MORTHEN ROAD GROUP PRACTICE

Full Time/Part-Time

Salary: Excellent rates of pay. Flexible contracts based on individual need, business need, experience and share of workload.

We are an innovative, successful and established group of practices, looking for a GP who enjoys working for an organisation that offers a fast-paced challenging environment within a supportive multi-professional team. We have a full complement of clinical and non-clinical primary care staff that work within a team culture where everyone's contribution is valued.

We are looking for someone who can demonstrate:

- Dedication to patient care;
- Enthusiastic and flexible approach;
- Ability to contribute positively whilst working in a large team;
- Shared interest in Practice/Service Improvement.

What makes Morthen Road Group Practice different:

- 15-minute appointments.
- Opportunities to pursue career and leadership developments.

- Changes in operational systems are monitored for impact across all the team. Any adverse impact will be quickly reviewed for improvement.
- Your views will be valued and be considered equal to other Doctors and members of the practice.
- Unforeseen circumstances such as additional working hours, or sickness cover are acknowledged, appreciated and paid for or compensated with time off in lieu.

Please send in a CV to: Bernadette Conway, Practice Business Manager, Morthen Road Surgery, 2 Morthen Road, Wickersley, Rotherham, S66 1EU or email to bernadette.conway@nhs.net

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**ADVANCED NURSE PRACTITIONER
SOTHALL MEDICAL CENTRE**
Sheffield, S20 1HQ
www.sothall.net

Job Type: Full time but can be flexible for the right candidate.

Salary: Competitive, up to £50,000 per year, based on full time and depending on experience.

We currently have a vacancy for an Advance Nurse Practitioner (ANP) to join our friendly practice. The candidate will ideally have relevant experience within a primary care setting or equivalent.

Located in South-East Sheffield, we serve a stable population of 10,100 patients. We are a PMS Practice and currently have 3 partners and 4 salaried GPs. We enjoy the benefits of a dedicated and enthusiastic team which includes: a Physician Associate, ANP, 2 Nurses, TNA, 4 Health Care Assistants, a Clinical Pharmacist and Pharmacy Technician.

We are a dynamic forward focused practice, committed to delivering high quality person-centred care. We pride ourselves in the development and well-being of our staff. We are an extremely supportive team and pre pandemic would regularly arrange social evenings for the entire practice. Our GPs, PA and ANP meet daily for coffee where they can provide mutual support and advice. We have regular staff and clinical meetings, some of which include multi agency staff.

- We are a SystemOne practice;
- Achieve excellent QOF points;
- We are an active member of the Townships 1 Network;
- Ensure 6 weeks annual leave and one week's study leave pro rota;
- Enjoy modern comfortable premises;
- Actively collaborate with our neighbouring practices;
- GPs have realistic 15-minute appointments as standard;
- We would be keen to support the successful applicant to develop areas of special interest.

The post holder will;

- Provide care for the presenting patient from initial history taking, clinical assessment, diagnosis, and treatment.
- Demonstrate safe, clinician decision-making and expert care.
- Work collaboratively with the general practice team to meet the needs of patients.
- Diagnose and manage both acute and chronic conditions.
- Refer patients to other medical specialities for assessment if deemed appropriate.
- Advise and educate patients, promoting understanding, self-management, and healthy lifestyle choices.
- Ensure accurate patient records are maintained with all patient encounters.
- Contribute to practice targets within the disease management agenda eg QOF.
- Support the delivery of policy and procedures.

Please contact Michael Lyall (Practice Manager) for an informal discussion on 0114 3497608 or email michaellyall@nhs.net.

Closing Date: This post will close when a suitable candidate is appointed.

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**ADVANCED NURSE PRACTITIONER
THE MATHEWS PRACTICE**
www.TheMathewsPractice.co.uk

An exciting new opportunity has arisen for an Advanced Nurse Practitioner to join our friendly and hardworking team.

We are an exciting practice with 2 sites serving diverse areas of Sheffield which gives lead to a challenging but extremely rewarding patient population. We are working hard, with a clear commitment to provide a high standard of care to our patients.

We need enthusiastic, forward thinking, team players who strive to provide excellent patient care to help us achieve this aim. We are recruiting to expand our progressive, forward thinking practice model.

- List size – 8300;
- 6 weeks annual leave/1 week Study pro rata;
- Supportive and enthusiastic Management team;
- Committed and enthusiastic approach;
- Commitment to training and development of our clinicians.
- SystemOne clinical system;
- Excellent Administrative and back office support;
- Private car park with ample parking;
- Negotiable hours and flexible working;

For more information about our practice please speak with the practice manager Andy Moore – 0114 2584952. Informal visits and chats are welcome.

Please apply in writing with your CV and cover letter to Andy Moore, The Mathews Practice, Belgrave Medical Centre, 22 Asline Road, S2 4UJ - Andrew.moore20@nhs.net.

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**PRACTICE NURSE
SLOAN MEDICAL CENTRE**

12 Month Fix Term
£17 to £18 per hr

Sloan Medical Centre is looking to recruit an experienced Practice Nurse to join our large expanding clinical team. This is to cover a 12-month MAT leave.

We are a growing practice with increasing patient list. We have 6 partners, and 6 salaried doctors and are a training practice for GP Registrars and Medical Students. We have a well-developed management structure and work with a collaborative approach.

We are developing an exciting new approach to Long Term Conditions, focusing on Person Centred Care and Peer to Peer coaching. We work closely with our patient group to co-produce care that tunes into what matters most to patients.

We are looking for someone who shares our vision for the future, a positive and proactive mind-set, and the ability to work as part of a team in providing and maintaining a high standard of nursing care to the practice population, and work within the scope of the NMC code of professional conduct.

The successful candidate will have an interest in a Long Term Conditions & peer support approach to healthcare and work closely with our team of ACPs and LTC lead GP.

For more information or to arrange an informal visit please contact Laura Boughen at laura.boughen@nhs.net.

All interested applicants to apply through the NHS jobs website.

Closing date 17 July 2022. Interviews to take place week commencing 25 July 2022.

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**PRACTICE NURSE
DEVONSHIRE GREEN AND HANOVER MEDICAL CENTRES**

Full or part time applications considered
Salary will be dependent on experience

We are looking for an enthusiastic nurse to join our caring, friendly, supportive and busy central Sheffield GP surgery. This is an exciting opportunity to join our nursing team to bring in new ideas and lead the practice in management of chronic diseases for our diverse and interesting patient population.

The successful candidate must have experience of patients with a variety of long-term health conditions. You will have a passion for supporting patients to be healthy by utilising your skills in health prevention, screening and early management of long-term health conditions. You will strive to continuously deliver quality, viable and safe services.

Essential qualities include the ability to multi-task, having an interest in people and the ability to offer reassurance to patients with different needs. Courtesy and respect for others is very important as is having an eye for detail, adherence to confidentiality, capacity to remain calm and the ability to be sympathetic, kind and yet firm with patients. The successful applicant should enjoy using a variety of skills, teamwork and be willing to contribute to the future development of nursing within the practice. This role would suit someone interested in nurse training / teaching / mentoring.

Please apply in writing with a covering letter and CV to our Practice Manager Deirdre Malesa deirdremalesa@nhs.net or please call 0114 6982014 with any queries.

Further information can be found on NHS Jobs reference number A2340-22-9665 [Job Advert \(jobs.nhs.uk\)](https://jobs.nhs.uk).

Closing date 31 July but we may close earlier if we find the right applicant.

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**PATIENT SERVICES MANAGER
SLOAN MEDICAL CENTRE**

2 Little London Road

Full Time 37hrs
£22,126 to £24,050 per year

Sloan Medical Centre is seeking a Patient Services Manager to:

- Assist in the management of the Patient Services team and reception waiting areas to ensure the smooth running of the medical centre;
- Give appropriate administrative support to the receptionist team, primary care team and guidance and support to patients in the use of our services.
- Project a positive, friendly, and enjoyable environment for patients and work colleagues.

With modern, purpose-built premises and a growing list size of 13,700, our team includes 6 Partners and 6 Salaried GPs. We are a Training Practice for GP Registrars and Medical Students.

We also host one of Sheffield's extended access hubs which is open between 18.00-22.00 Monday-Friday and 10.00-18.00 at the weekend by appointment only.

As members of Heeley PCN, we work collaboratively across our Network area. PCN roles include Pharmacists, Pharmacy Technician, Physiotherapists, Mental Health team, Health Coach, and a Social Prescribers.

We offer a supportive work environment and are a very friendly team.

For more information or to arrange an informal visit please contact Laura Boughen at laura.boughen@nhs.net.

All interested applicants please apply through the NHS jobs website.

Closing date 17 July 2022. Interviews to take place week commencing 1 August 2022.

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**MEDICAL SECRETARY
WOODHOUSE HEALTH CENTRE**

We are looking for a hardworking, motivated, enthusiastic, and friendly individual to join our team of Medical Secretaries. The ideal candidate should have experience of working in a medical setting, have good telephone and literacy skills, and enjoy a varied job role. IT skills are essential, with prior experience of SystmOne desirable. They would also require the ability to work under pressure, as general practice is extremely busy. We are a training practice with over 12,000 patients, boasting a long standing multidisciplinary team.

We currently have 2 medical secretaries, including a senior secretary, with this role replacing a recently available vacancy for a 3rd position. The office is also shared with 3 office administrators, whom you will be working closely with daily. The role involves a multitude of jobs including referrals, private work, money handling, various administrative tasks, and liaising with the wider practice team.

Successful candidates will be given 5 weeks of annual leave per year plus bank holidays, benefits of the NHS pension, free onsite parking, pay from £9.85 an hour and working hours between 32-37 hours a week, ideally over 4 days but can be discussed with the right candidate.

For more information on how to apply, please email lynsey.cope@nhs.net.

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Please forward any adverts for inclusion in the LMC vacancy bulletin to
adminassistant@sheffieldlmc.org.uk

Submission deadlines can be found [here](#)

Contact details for Sheffield LMC Executive can be found [here](#)
Contact details for Sheffield LMC Secretariat can be found [here](#)